

**Item LA 16/93 referred from Licensing and Appeals Committee minutes of
29 November 2016**

LA 16/93 POLICY STATEMENT - DISCLOSURE AND BARRING SERVICE

The report of the Director of Central Services and Monitoring Officer set out details of the arrangements required for the secure storage, handling, use, retention and disposal of Disclosures and Disclosure Information received from the Disclosure and Barring Service (DBS) in respect of applications for Hackney Carriage, Private Hire and Dual Driver's Licences.

RECOMMENDED: That the Licensing DBS Policy Statement for Tonbridge and Malling Borough Council in respect to Secure Storage, Handling, Use, Retention and Disposal of Disclosures and Disclosure Information, as set out at Annex 1 to the report, be approved by the Council.

***Referred to Council**